

East Park Neighborhood 5 Homeowner's Association, Inc.

Notice of Annual Meeting Of Members

NOTICE is hereby given that an Annual Meeting of Members will be held at the following date, time and location:

DATE: June 15, 2021
HOUR: 6:30 PM
PLACE: Specialty Management Company - ZOOM ONLY
1000 Pine Hollow Point
Altamonte Springs, FL 32714

AGENDA:

1. Welcome members and call meeting to order
2. Verification of quorum
3. Read and approve minutes from previous membership meeting
4. Election of Directors
 - 4.1. Nominations from the floor
 - 4.2. Hold vote and tally ballots
 - 4.3. Introduce new Board of Directors
5. Old Business
6. New Business
7. Adjournment

ATTENTION:

- A person who is delinquent in the payment of any fee, fine, or other monetary obligation to the association for more than 90 days may not be eligible for board membership.
- The association may suspend the voting rights of a parcel or member for the nonpayment of any monetary obligation due to the association that is more than 90 days delinquent.
- If you cannot attend the meeting, please fill out the proxy and send to the address listed below or give to someone attending the meeting so a quorum can be met.

Mailed on or before this date: **May 28, 2021**

BY ORDER OF THE BOARD OF DIRECTORS



Board of Directors Meeting Notice

A Board of Directors Meeting will be held at the same location immediately following the annual meeting.

Agenda

1. Welcome Members & Call Meeting to Order
2. Review & Approval of previous Board of Directors Meeting Minutes
3. Introduction of Board Members and Election of the Officer Positions
4. Any New Business Which May Properly Come Before the Board
5. Set a Date for Next meeting
6. Adjournment

East Park Neighborhood 5 Homeowner's Association, Inc.

General Proxy

The undersigned hereby appoints: (please check only one)

- A. President, on behalf of the Board of Directors.
- B. _____, Director, on behalf of the Board of Directors.
- C. _____
 - if you check B or C, please write in the name of your proxy
 - If no box is checked the President will be appointed as your proxy

as my proxy, with full power of substitution, for and in the names, place and stead of the undersigned at the Annual Meeting of the **East Park Neighborhood 5 Homeowner's Association, Inc.** to be held at the following time and location:

DATE: June 15, 2021
HOUR: 6:30 PM
PLACE: Specialty Management Company - ZOOM ONLY
1000 Pine Hollow Point
Altamonte Springs, FL 32714

GENERAL POWERS:

- I hereby authorize and instruct my proxy to use his or her best judgment on items which properly come before the meeting.

The undersigned ratify and confirm any and all acts and things that the proxy may do or cause to be done in the premises, whether at the meeting referred to above or at any change, adjournment, or continuation of it, and revoke all prior proxies previously executed.

Dated: _____, 2021

Print Name

Property Owner's Signature

Print Name

Property Owner's Signature

Property Address

- In no event shall this proxy be valid for a period longer than 90 days after the date of the first meeting for which it was given.
- If you cannot attend this meeting, sign the proxy and return to the association at the address below.

East Park Neighborhood 5 Homeowner's Association, Inc.

CERTIFICATE OF APPOINTMENT OF VOTING REPRESENTATIVE

To the Secretary of **East Park Neighborhood 5 Homeowner's Association, Inc.** (the "Association")

THIS IS TO CERTIFY that the undersigned, constituting all of the record owners of Unit/Lot No. _____ in the above noted association, have designated:

(Name of Voting Representative)

as their representative to cast all votes and to express all approvals that such owners may be entitled to cast or express at all meetings of the membership of the Association and for all other purposes provided by the Declaration, the Articles and By-Laws of the Association.

This Certificate is made pursuant to the Declaration and the By-Laws and shall revoke all prior Certificates and be valid until revoked by a subsequent Certificate.

DATED the ____ day of _____, 202____.

OWNER

OWNER

OWNER

NOTE:

Please note the following information about VOTING CERTIFICATES: A voting certificate is for the purpose of establishing who is authorized to vote for a unit owned by more than one person (even if husband and wife) or a corporation. A voting certificate is not needed if the unit is owned by only one person. A voting certificate is not a proxy and may not be used as such. A voting certificate must be signed by all of the owners of the unit or the appropriate corporate officer. This form is not a proxy and should not be used as such.

The following examples illustrate the proper use of this Certificate:

- (i) Unit(s) owned by John Doe and his brother, Jim Doe. Voting Certificate required designating either John or Jim as the Voting Representative (NOT A THIRD PERSON).
- (ii) Unit(s) owned by Overseas, Inc., a corporation. Voting Certificate must be filed designating an officer or employee entitled to vote, signed by President or Vice-President of Corporation and attested by Secretary or Assistant Secretary of Corporation.
- (iii) Unit(s) owned by John Jones. No Voting Certificate required.
- (iv) Unit(s) owned by Bill and Mary Rose, husband and wife. Voting Certificate required designating either Bill or Mary as the voting representative. NOT A THIRD PERSON.

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INTENT TO BE A CANDIDATE FOR THE BOARD OF DIRECTORS

If you are eligible to be a Board member, and desire to have your name placed on the ballot of potential Board candidates to be considered at the upcoming election, complete this form and send it by (i) certified mail return; receipt requested (ii) regular U.S. mail (iii) hand delivery to the address below or (iv) email to JR Krisanda at jkrisanda@greatcommunities.com.

All Notices must be received by **June 11, 2021** in order to be included on the ballot. Nominations from the floor will also be accepted at the meeting.

By completion of this form I hereby notify the Association of my intent to run for a position on the Board of Directors of the Association for **2021**. I understand that I am responsible for the accuracy of the information contained on this Information Sheet.

PRINT NAME:

PROPERTY ADDRESS:

SIGNATURE:

DATE:

CANDIDATE INFORMATION

COMMENTS/NOTES/EDUCATION/EXPERIENCE/PERSONAL BACKGROUND/ETC:
